

NORTHEASTERN EDUCATIONAL INTERMEDIATE UNIT 19

SECTION: OPERATIONS
TITLE: CONTRACTED SERVICES
ADOPTED: June 26, 2012
REVISED:

| 818. CONTRACTED SERVICES | |
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| <p>1. Purpose</p> | <p>In its effort to provide cost-effective programs, the Board may need to utilize contracted services. The Intermediate Unit shall monitor and evaluate such services to assure their effectiveness. This policy is to assist the Board in procuring and maintaining qualified and legally certified services.</p> |
| <p>2. Authority SC 111 Title 22 Sec. 8.1 et seq 23 Pa. C.S.A. Sec. 6301 et seq</p> <p>SC 111</p> | <p>The Board is required by law to ensure that independent contractors and their employees who have direct contact with students comply with the mandatory background check requirements for criminal history and child abuse.</p> <p>Independent contractors and their employees shall report, on the designated form, arrests and convictions as required by law. Failure to accurately report such arrests and convictions may, depending on the nature of the offense, subject the individual to criminal prosecution.</p> |
| <p>3. Delegation of Responsibility SC 111 23 Pa. C.S.A. Sec. 6303</p> | <p>The Executive Director or designee shall ensure that all contractors submit for each of the contractor's prospective employees prior to employment:</p> <ol style="list-style-type: none"> 1. Report of criminal history record information. 2. Federal criminal history Registration ID number. 3. Official child abuse clearance statement. <p>The Intermediate Unit shall maintain a copy of the required information.</p> <p>Failure to comply with this policy and the background check requirements by an independent contractor may lead to cancellation of the contract.</p> |

4. Guidelines
Pol. 810

Contracted School Vehicle Operators

Additional provisions and requirements specific to contracted school vehicle operators, including but not limited to physical examination requirements and use of tobacco and electronic devices, shall be outlined in accordance with the terms of the contract for transportation between the Intermediate Unit and contracted provider.

References:

School Code – 24 P.S. Sec. 111

State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq.

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

Board Policy – 610, 810