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Bob McTiernan
Executive Director

Northeastern Educational Intermediate Unit
Board of Directors Meeting

January 28, 2020

The regularly scheduled meeting of the Northeastern Educational Intermediate Unit Board of Directors was held Tuesday, January 28, 2020 at the NEIU Administration Office, Archbald, PA.

President Joseph Muracco called the meeting to order at 6:04 p.m.

***Motion** by Mr. McIntosh, seconded by Ms. Emiliani depicts a letter (Exhibit A) from Blue Ridge School District indicating Ms. Christina Cosmello to fulfill the unexpired term of Mr. Harold Empett, which is to June 30, 2020 and the district's resolution for a three-year term beginning July 1, 2020 and terminating June 30, 2023, (Exhibit B) from Mid Valley School District indicating Atty. Glenn Cashuric to fulfill the unexpired term of Mr. Daniel Lane which is to June 30, 2021 and (Exhibit C) from Scranton School District indicating Mr. Tom Schuster to fulfill the unexpired term of Mr. Greg Popil which is to June 30, 2021.*

All Directors voted yes. Motion carried 17-0.

Mrs. Jessica Gilhooley, Board Secretary, NEIU, took roll.

Joseph Muracco, Pres, P	Atty. Glenn Cashuric, P	Bernice Lukus, P
Howard McIntosh, V Pres, P	Amanda Cook, P	Paul Otway, P
Caryn Emiliani, Tres, P	Christina Cosmollo, P	Christine Plonski-Sezer, P
	William Gershey, P	Philip Robson, A
	Kathleen Grandjean, P	Tom Schuster, P
	Alisha Hudak, P	Philip Stark, P
	Tina Jezuit, A	Arden Tewksbury, P
	Paul Kaczmarcik, P	Douglas Wilcox, A
		John Yanochik, P

Others present were NEIU staff Messrs. McTiernan and Williams and Milles. Honick, Dickey and Vagni.

There was no public participation.

Each member received copies of the minutes of the November board meeting and the November special meeting. **Motion** by Dr. Kaczmarcik, seconded by Mr. Yanochik, to adopt the minutes of the November 19, 2019 and the November 26, 2019 board meetings. All Directors voted yes. Motion carried 17-0.

Motion by Dr. Plonski-Sezer, seconded by Ms. Hudak, to accept treasurer's reports for November, 2019. All Directors voted yes. Motion carried 17-0.

Motion by Mr. Yanochik, seconded by Mr. McIntosh, to approve bills payable as presented for November, 2019. All Directors voted yes. Motion carried 17-0.

There was an informational item regarding the mileage reimbursement rate which is predicated upon the rate fixed by the Internal Revenue Service for any year. The new rate of .575 cents per mile effective January 1, 2020.

There was an informational item regarding ten Board seats expiring on June 30, 2020 and letters being sent to affected school districts.

There was an informational item regarding the previously approved appointment by the NEIU Board of Directors for Michael Motsko, Special Education Supervisor, for a start date change to 1/2/2020.

Motion by Ms. Emiliani, seconded by Mr. McIntosh, to approve **Motions 2 through 21** including any additions, addendums and corrections holding out **Motion 1**.

Motion 2 for the NEIU Board of Directors adopts and/or revises the following new NEIU Policies as presented:

- 103 Nondiscrimination/Discriminatory Harassment-School and Classroom Practices
- 103.1 Nondiscrimination – Qualified Students with Disabilities
- 104 Nondiscrimination/Discriminatory Harassment – Employment Practices
- 311 Reduction of Staff
- 619 Intermediate Unit Audit
- 707 Use of Intermediate Unit Facilities
- 718 Service Animals
- 810 Transportation
- 818 Contracted Services Personnel

Motion 3 to amend the previously approved status change for the following employee as indicated:

<u>Employee</u>	<u>Prior Position</u>	<u>Status Change</u>	<u>Previous Step</u>	<u>Previous Salary</u>
Maureen	Long-term	Act 89	T2-2	\$50,625
Keegan	Substitute	Teacher		(prorated)
<u>Amended Step</u>		<u>Amended Salary</u>	<u>Effective Date</u>	
T2B-2		\$53,425 (prorated)	11/20/2019	

Motion 4 to approve the following as a “day-to-day” substitute at the rate as outlined in the policy of the Northeastern Educational Intermediate Unit:

Teacher Assistant - Hannah Duffy

Motion 5 to approve the following nominee as indicated:

A. Part-Time Nominee:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Colin Skeen	Substitute Maintenance Personnel	\$10/hr	01/29/2020

Motion 6 to approve the following employee requests as indicated:

A. Request for Leave:

<u>Employee</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Effective Date</u>
Danielle Ofner	Special Education Teacher	Child Rearing (unpaid)	02/01/2020-02/02/2021
Mary Nunes	Special Education Teacher	Sabbatical	01/28/2020-End of 2019/2020 School Year

B. Return to Work:

<u>Employee</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Effective Date</u>
Kelsey Davis	EI Speech Teacher	FMLA	11/07/2019
Kimberley Vitaletti	Act 89 Teacher	FMLA	01/13/2020

Motion 7 to approve the following employee to serve as a Homebound Teacher for the 2019/2020 school year with compensation as per collective bargaining agreement as needed:

Teacher
Kathy Layton

Motion 8 to approve James Lodovici to provide School Bus Driver Instructor/Coordinator services as indicated:

20 hrs/month @ \$17.50/hr.

Motion 9 for the NEIU to enter into an Independent Contractor agreement (*Exhibit 2*) with *neuroLEARN, LLC* to provide Curriculum Service Coordination and Consultation Services.

Motion 10 to approve a one year maintenance contract (*Exhibit 3*) with PLD Associates, Inc. in the amount of \$2,051.09.

Motion 11 for the NEIU to enter into an agreement (*Exhibit 4*) with King Professional Development to offer a professional development session on May 26, 2020 at a cost of \$3,900.00.

Motion 12 for the NEIU to enter into a contract (*Exhibit 5*) with WestEd to offer Reading Apprenticeship training as indicated:

February 24, 25, 26 at a cost of \$24,150.00

Motion 13 to approve the agreement (*Exhibit 6*) with Dr. Tiffany Griffiths and Associates for the purpose of an independent educational evaluation for an early intervention student at a total cost of \$4,500.00.

Motion 14 to approve a contract (*Exhibit 7*) with U.S. Healthcare Services, LLC not to exceed 10 hrs./wk. at a rate of \$120/hr. for diagnostic speech services in early intervention.

Motion 15 to approve an independent contractor agreement (*Exhibit 8*) with Debra M. Kriete for E-Rate Legal and Consulting Services.

Motion 16 to approve an addendum to the Client Services Agreement (*Exhibit 9*) with ProCare Therapy, Inc. at a rate of \$70.84/hr. not to exceed 30 hrs./wk. as indicated:

Speech Therapy Services – School Age – effective 10/2019 through 6/2020

Motion 17 to approve an amendment (*Exhibit 10*) to the agreement with INVO Healthcare Associates to provide early intervention services effective January 2020 through August 2020 at a rate of \$53/hr. as indicated:

Itinerant Special Education Teacher up to 25 hrs./wk.

Motion 18 to approve the Addendum for Client Assignment Confirmation (*Exhibit 11*) for Soliant Health for speech therapy services at the rate of \$66/hr. effective 2/20/2020 through 8/28/2020 as indicated:

Early Intervention not to exceed 30hrs./wk.

Motion 19 to accept the following schools’ request for special education services, as listed, for the 2019/2020 school year:

- East Orange
- East Penn
- Lackawanna Trail
- Lakeland
- Old Forge

Motion 20 to approve the following nominees as indicated:

A. Part-Time Nominee:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Katie	Teacher Assistant	\$16/hr.	01/29/2020
Lane	Part-time	(<30hr./wk.)	(pending clearances)
Shannon	Teacher Assistant	\$16/hr.	01/29/2020
Murray	Part-time	(<30hr./wk.)	(pending clearances)

Motion 21 to approve a status change for the following employee as indicated:

<u>Employee</u>	<u>Prior Position</u>	<u>Prior Salary</u>	
Brandon Oleski	Crisis Intervention Specialist (Part Time)	\$21,612	
	<u>Status Change</u>	<u>Current Salary</u>	<u>Effective Date</u>
	Crisis Intervention Specialist (Full Time)	\$23,750 (pro-rated)	01/29/2020

Roll call vote for **Consent Block Motions 2 - 21**: Mr. Muracco, yes; Mr. McIntosh, yes; Ms. Emiliani, yes; Mr. Yanochik, yes; Mr. Tewksbury, yes; Mr. Stark, yes; Mr. Schuster, yes; Dr. Plonski-Sezer, yes; Mr. Otway, yes; Ms. Lukus, yes; Dr. Kaczmarcik, yes; Ms. Hudak, yes; Ms. Grandjean, yes; Mr. Gershey, yes; Ms. Cosmello, yes; Ms. Cook, yes; Atty. Cashuric, yes.

All Directors voted yes. Motion carried 17-0.

Motion 1 by Mr. McIntosh seconded by Dr. Kaczmarcik, to approve the tentative General Operating Budget in the amount of \$4,104,940 for 2020-2021 and to have the Fiscal Director advertise the budget in accordance with the School Code.

Roll call vote for **Motions 1**: Mr. Muracco, yes; Mr. McIntosh, yes; Ms. Emiliani, yes; Mr. Yanochik, yes; Mr. Tewksbury, yes; Mr. Stark, yes; Mr. Schuster, yes; Dr. Plonski-Sezer, yes; Mr. Otway, yes; Ms. Lukus, yes; Dr. Kaczmarcik, yes; Ms. Hudak, yes; Ms. Grandjean, yes; Mr. Gershey, yes; Ms. Cosmello, yes; Ms. Cook, yes; Atty. Cashuric, yes.

All Directors voted yes. Motion carried 17-0.

Motion by Dr. Kaczmarcik, seconded by Mr. Tewksbury, to adjourn the meeting and hold the next meeting on February 25, 2020 at 6:00 p.m. in the NEIU Administration Office, Archbald. All Directors voted yes and the meeting adjourned at 6:42 p.m.

Note: All Exhibits are contained in the Supplemental Minutebook.

Respectfully submitted,



Mrs. Jessica Gilhooley
Board Secretary
Northeastern Educational Intermediate Unit

JG
2/3/2020