



**Phased School Reopening
Health and Safety Plan 2020-2021**

Health and Safety Plan Summary: Northeastern Educational Intermediate Unit 19 (NEIU 19)

Anticipated Launch Date: August 25, 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	<ul style="list-style-type: none">● Follow CDC Guidance for Cleaning and Disinfecting Schools that includes requirements for cleaning supplies, frequency of cleaning, etc.● Use of social distancing and increased hygiene practices for all cleaning staff.● Daily and weekly cleaning monitored by Facilities Manager via Job Charts to be signed by maintenance staff.● Increased use of Personal Protective Equipment (PPE).● Clean and disinfect frequently touched surfaces and objects within the school daily, including door handles, sink handles, and drinking fountains.● Drinking fountains will not be utilized.● HVAC system optimized to CDC guidelines to the greatest extent feasible.● Increase ventilation with outside air when possible using doors, windows, fans, etc.● Vehicles used for student transportation cleaned before and after a student exits.● Cleaning materials stored out of the reach of students.● Vehicles must take in outside air, not recirculate air inside of vehicle.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>*Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p> <p>*Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p> <p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p> <p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<ul style="list-style-type: none"> ● Learning spaces to be marked visually for social distancing to the maximum extent feasible. This includes, but is not limited to, classrooms, therapy rooms, hallways, stairwells, gym, etc. ● Students are to all face the same direction whenever feasible. ● Students at larger tables will only sit on one side and be spaced apart. ● Sneeze guards may be placed between students. <ul style="list-style-type: none"> ● Number of students compared to square footage available does not require limitation of the number of students per classroom. ● Students will be kept within the same groups to the maximum extent possible. ● Teleservices for related services may be utilized and facilitated by classroom teacher and/or paraprofessionals to reduce the number of staff in the room when necessary to maintain social distancing. <ul style="list-style-type: none"> ● Meals and snacks to be served in the classrooms to the greatest extent feasible. ● If the cafeteria is utilized for any group of students, assigned seats that are properly distanced and face in the same direction will be employed. Meals would be brought to students instead of forming a line. <ul style="list-style-type: none"> ● All staff will be trained on health and hygiene practices that will be taught to students. ● Handwashing with soap and water for at least 20 seconds or hand sanitizer containing at least 60% alcohol will be used at regularly scheduled intervals as well as used following the use of the bathroom, sneezing, blowing your nose, coughing, before/after eating, etc. <ul style="list-style-type: none"> ● Signs regarding hand washing, social distancing, cleaning, sanitizing, use of masks/face shields, covering coughs/sneezes, etc. will be posted where staff and students may see them. ● Signs may have both pictures and words so that all students may be taught the importance of these practices. ● Social stories may be used with students to practice routines. ● Handouts similar to signs in schools will be sent home so that parents may reinforce at home.

***Limiting the sharing of materials among students**

- Students will be provided with their own consumable materials that will not require sharing to the maximum extent feasible.
- If an item is required for a student IEP that needs to be shared, the item will be sanitized between each student.
- Personal belongings will be labeled and kept separate.
- Unshared items that are mouthed or touch a student's face will be placed in a separate bin to be sanitized before next use.
- Staff shall avoid the use of other employee's equipment such as phones, computers, etc. whenever possible. If using equipment that does not belong to the employee, sanitize both before and after use.

***Staggering the use of communal spaces and hallways**

- Hallways provide for social distancing. Floors will be marked in appropriate intervals and traffic will all move the right.
- Stairwells will only be used in one direction at a time.

*** Handling sporting activities consistent with the [CDC Considerations for Youth Sports](#) for recess and physical education classes**

- Training to physical education and all teachers/staff.
- Gym area will be marked for social distancing.
- Planned activities should avoid shared materials whenever feasible. When not feasible, materials to be sanitized after each student.
- No basketball games to be held in the gym.

***Adjusting transportation schedules and practices to create social distance between students**

- Vehicle capacity set at 2 students per sedan, and 4 students per van with 2 students per row.
- Strategic planning of pick-up and drop-off to reduce prolonged times in the vehicle will be utilized.
- Students will go directly to classrooms upon entering the building.
- Students will remain in their classrooms until their vehicle is called for leaving the building.
- 2-way radios or Intercom announcements will be used to facilitate dismissals.

- Regular communication will be had with residential facilities for students who reside at St. Joseph's

<p>*Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>*Other social distancing and safety practices</p>	<p>Center or Keystone Community Resources.</p> <ul style="list-style-type: none">• Regular communications will be established at before or aftercare sites that students attend. • Use sneeze guards for areas that require frequent and/or prolonged interactions.
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Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>*Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<ul style="list-style-type: none"> ● Parents of students, NEIU Employees, and Contracted Drivers will perform a daily symptom screening to determine if they should report to work or school. ● Regularly scheduled Hygiene Checkpoints for handwashing, work area sanitization and thermal temperature scan. ● Walk-through thermal scanners used at entry points. ● Education to be provided on the difference between isolation for known or suspected COVID positive students and staff versus quarantine due to exposure to someone known or suspected COVID positive. ● Staff or students exposed to someone outside of school or work who is known to be COVID positive must notify the school/employer and quarantine for 14 days. ● Staff or students who test positive or are suspected to be positive must isolate and not return until cleared. ● Quarantined students and staff may return to school 14 days from the their last contact with a COVID positive individual unless they begin to show symptoms. If showing symptoms, follow isolation. ● Isolated students and staff (positive or thought to be positive) may return 10 days from the first symptoms or positive test provided that the last 3 days are fever free without medication, any respiratory symptoms have decreased, and return to school/work has been received from a medical practitioner. ● Staff, parents, and the public will be notified through usual manners of communication to include notes home, phone calls, emails, and links on the NEIU 19 website.

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<ul style="list-style-type: none"> ● Increased Personal Protective equipment beyond a face covering may be made available to staff to include gloves, face shield, sneeze guard, etc. ● Parents of students should contact the program supervisor to discuss individual needs. ● Employees should contact the human resources department to discuss individual needs. ● Use of face coverings is required for all staff. ● Use of face coverings is required for all students to the maximum extent appropriate. ● Individual needs should be brought to the attention of the program supervisor and IEP team. ● All students participating in NEIU 19 programs and services have special needs that may pose challenges such as medical concerns, not understanding the use/importance of face coverings, need for hand-over-hand support, assistance with feeding/toileting, etc. ● Additional precautions include, but are not limited to the following: <ul style="list-style-type: none"> ○ Hand washing and/or sanitizer to be utilized by staff and students before and after physical proximity or interactions. ○ Avoid the use of any communal objects, and when impossible, sanitize the object before and after student use. ○ Personal AAC devices should be sanitized upon arrival and before leaving a classroom. More frequent wiping should be done throughout the day as needed. ○ When feeding toileting students, increased PPE to include gloves, mask, and shield should be utilized. ○ Toilets and changing tables must be sanitized before and after each use. ○ Students should be encouraged to wear a mask or shield when appropriate. ○ Students should be encouraged not to touch walls, fixtures, etc. when in the hallway. ● Identify critical job functions and positions in order to plan for cross training and/or coverage plans.