

**ADMINISTRATIVE POSTING**

**POSITION:** Assistant Supervisor of Special Education

**LOCATION:** NEIU Learning Campus - Dunmore

**TYPE OF PROGRAM:** School Age Special Education

**RESPONSIBILITIES:** Provide instructional leadership focusing on teaching and learning; supervise and direct certified and non-certified staff required for school operations; assess the performance of certified staff; report directly to the Director of Special Education of School Age Programs matters affecting the employment, assignment, transfer, promotion, layoff, discharge of certified professional-level employees; coordinate interactions with community organizations, special interest groups, parents/family members; and participate in planning for fiscal operations and resource and technology management for the school building

**QUALIFICATIONS:** Valid PA PK-12 Principal Certification or Supervisor of Special Education Certification preferred; Special Education experience preferred

**SALARY:** As per current Act 93 Management Compensation Plan (*10 month work year*)

**This form, resume, PA Standard Teacher Application, and clearances will be received by the Office of Business Affairs no later than NOON ON MONDAY October 3, 2022. However, applications will be accepted until the position is filled.**

**OFFICE OF BUSINESS AFFAIRS  
ATTN: JENNIFER HONICK, DIRECTOR OF BUSINESS AFFAIRS  
NORTHEASTERN EDUCATIONAL INTERMEDIATE UNIT  
1200 LINE ST.  
ARCHBALD, PA 18403**

**PLEASE INCLUDE:**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**PHONE #:** \_\_\_\_\_

No FAX responses accepted

Minority App. Welcome

NEIU 19  
POLICY OF NONDISCRIMINATION

The Northeastern Educational Intermediate Unit, an equal opportunity employer, will not discriminate in employment, educational programs, or activities, based on race, color, religion, national origin, gender, age, ancestry, physical handicap or union membership. This policy of nondiscrimination extends to all other legally protected classifications. Publication of this policy is in accordance with state and federal laws including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Sections 503 and 504 of the Rehabilitation Act of 1973. Inquiries should be directed to the Compliance/Affirmative Action Officer, 1200 Line St., Archbald, PA 18403 (570-876-9251).